

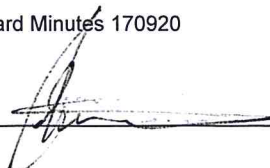
## Grace Academy – Governing Board – Minutes

<b>Time / Date:</b>	09.30-11.30, Wednesday 20 September 2017	
<b>Location:</b>	The Pavilion, Coleshill	
<b>Attendees/Members:</b>	RN Edmiston (RNE) - <i>Sponsor Governor/Chair</i>	G Spicer (GSp) – Sponsor Governor
	TJ Edmiston (TJE) - <i>Sponsor Governor</i>	TGK Boxall (TBo) - <i>Sponsor Governor</i>
	A Edmiston (AEEd) - <i>Sponsor Governor</i>	SP Chase (SPC) – <i>Sponsor Governor</i>
	I Baker (IBa) – <i>Chair of Governors, GA Darlaston</i>	
<b>In-Attendance</b>	S Coughlan (SCo) – Clerk to the Governing Body	
<b>Part-Attendance</b>	J Clarke (JCI) - CEO	C Staley (CSt) – <i>Chair of AIB, Coventry</i>
	J Burton (JBU) – <i>Chair of AIB, Solihull</i>	J Wood (JWo) – <i>Foundation Governor/Director of Corporate Development</i>
	M Ison (MIs) - <i>Foundation Governor/ Director of Finance</i>	
<b>Apologies:</b>	None	

Item	Action By	Due By
<p>GSp took over responsibility for Chairing the meeting</p> <p><b>1. Board Meeting</b></p> <p>1.1 Apologies No apologies</p> <p>1.2 Declarations (Interests, Gifts, Hospitality &amp; Conflicts of Interest) No declarations.</p> <p>1.3 Actions approved between formal Board meetings by the Board members None</p> <p>1.4 Statutory Matters</p> <p>JCI joined the Board meeting to update Trustees on statutory matters and to discuss new term challenges with the Board. Trustees were made aware that Darren who was Exec Principal to GAS and GAC was successful last year in this role. There were no formal redundancies last year and this shows good progress, as there could have been 10. Overall the Schools are in a much better place especially GAC. The Board were made aware that Anu started as the new Principal at GAC on 1<sup>st</sup> Sept and has hit the ground running, CSt and JCI advised that they have spent a lot of time with her recently. Board agree that DGe will step back from Executive Principal role at GAC and Anu will be the Principal as from now.</p>		
<p><i>(JBU, MIs and JWo joined the Board Meeting)</i></p> <p><b>2. Minutes of the last Meeting (GA71)</b></p> <p>2.1 Item 8 – change title to Related Parties Statutory Accounts Report Review. MIs updated the Board, that there are no changes to additional, related or connected parties, no longer correct. Additional one for CSt and also the related parties with IM we have been grouping together as one entity, we get benefits from Subaru UK and IM Group to be declared separately. IM donate the awards weekend, will be benefit to GA in accounts this year. The previous minutes were incorrect in the way it was reported. Also, been taking about having a donation rather than IM paying for the awards weekend as IM won't be able to claim VAT back.</p> <p>2.2 Minutes of the last meeting accepted as an accurate record.</p> <p>2.3 Actions:</p>		

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<p>2.3.1 Meet with DGe and CSa; action partially completed. RNE met with DGe, GSp to arrange a meeting date with CSa and RNE.</p> <p>2.3.2 Circulate DFE report; action completed.</p> <p>2.3.3 Meet with prospective governor; action completed.</p> <p>2.3.4 Mentor and support new Associate Principal; ongoing.</p> <p>2.3.5 Signing of Accounts Item; action completed.</p>	<p>GSp to arrange RNE meeting with CSa</p>	<p>Autumn term</p>
<p><b>3. CEO Report</b></p> <p>Summary: JCI summarised the highlights from the previously circulated paper. Headline data isn't showing much impact across the board. Context not like-for-like this year so comparisons are difficult if not possible given the new exam specifications for English and Maths and much harder and more challenging content. Both on 9-1 grading rather than A-G so hard to make comparisons. Actual exam results are accurate although subject to any remarks. At GAC English grade 4 is 64%, low 70s nationally, GAS 84%, which is way above. Maths a little less successful at 63%, English and Maths 49%. Work in progress, appeals for remarks. English results are going up everywhere because they have been marked so poorly due to the new system with Maths staying the same. GAD has increased and English is more secure. Big picture and headlines might not look as good, English/Maths Grade 4. GAS has dropped with %G4+E/M. A* and A have done remarkably better and improved by 20%. GAD and GAS 'good' and GAC 'RI' in Ofsted grading's – GAC is due an inspection this term. P8 isn't on there as we haven't got it and can't do it until the national data is available, JCI can give approximate figures though for P8 – it is the progress pupils make from their starting points, 0 being expected progress. Actual data may not be known and validated until February next year. GAC -0.5 and this is the floor, below which could trigger an inadequate Ofsted outcome. Last year -0.66 so this has improved. GAS -0.1 but will probably come in at 0, progress as children ought to achieve overall. GAD 0 but probably closer to 0.1, remaining relatively high and very pleasing given the context. Maths did much better at GAC this year, English didn't do as well but this might be due to the shift in English from coursework to exam only. RNE: Going back to DGe, are we now in a position to get other schools? Can't we give him designations to do that and does it need to be just for GAS or for all? CSa is ready to do that work as well. Board accepted that this is a concerted approach that has to rely on good local relationships. Could there be some element of salary based on achievement, GSp and JCI are in discussions.</p> <p>Sixth form at GAD, positive outcomes, APS per entry third highest in Walsall behind grammar schools now need to maintain. Recruitment to right course in sixth form is key.</p>		
<p><b>4. Committee Reports</b></p> <p><b>4.1 Finance Committee</b></p> <p>MIS updated trustees on the unfunded places and our decision to make a case to ESFA to bring forward funding. With the actual numbers of students, the deficit is £350k rather than £1.1m, due to less students than projected. Partly due to sixth form each location went down, also predicted arrivals in Sept 17 £1.1m figure, those numbers have gone down. Overall, the unfunded places at the start of September amounts to £295k. Communication has taken place with the ESFA but appears that any funding will not be forthcoming. This is largely due to the fact that we have managed our declining resources well and have a surplus implying that had we spent up these reserves, that we are required to have by the auditors, we may well have attracted funding. GAD is showing a deficit of £295k in 2017-18 but the actual shortfall is £575k because of significant increase in pupils. This is largely unsustainable and not fair on the pupils at GAD. Trustees agreed to pursue recovery of this underfunding. GAC benefiting since we are being overfunded by £420k, at GAS £141k income shortfall. GAD is broadly in line with their June projections, the other two are not. Student numbers in year 7 are positive, mid to long term is good it is just the cash funding for those coming in.</p>		



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Still need to do some management especially with Solihull, DGe his coming to next FC meeting. Figures are as at this time but not final until we have the October census figures. MIs– the EFA made a point in the phone call the way the Trust control the finances is through the PAN. If we hadn't got the reserves they would issue a financial notice to improve reiterates the item number 5 of the agenda.

**4.2 Personnel Committee**

We are postponing the Sept meeting to October so that all performance appraisals have been done and can be considered. Must increase teaching salaries by 1% (and 2% for those on M1-6), government guidelines and national agreements.

**4.3 GAS AIB**

JBu GAS AIB: drop in Science, 1 exam in core science and additional science had a gap between predicted and actual and spent time with a consultant marking and assessing coursework. Core Science grades slid down and are under appeal. Could make significant difference to P8 scores, would take us to well above average. Maths increased by 30% for those gaining G7-9 (old A/A\*) this year, triple science 100% A-C. QA reviews have started, JBu and IBa will be attending. Y7 came in at 180, year 8 moved up to 175 attracting mid-year transfers. New play area has been completed for year 7 and 8 and are working well. Alternative Provision facility is a separate part of school. Open evening next week. Attainment highest they have ever had for third year running. Difficult to see what progress will be but currently 0%. Post-16 every pupil who applied got the university of their choice.

**4.4 GAC AIB**

GAC haven't had AIB yet but CS and JC have been in to visit a few times. Series of assemblies, being graceful, parents in, etc. Embracing the values, with a good start on those. Safeguarding review was positive. Structure work to do. Quality of teaching and learning CS and JCI to do baseline middle leaders and senior leadership teams have been working really hard looking at what we offer in curriculum and flight paths. Looking again at all assessments to ensure rigour. With good and inexperienced middle leadership team, Anu working with to make self-leading first push well, baseline quality of teaching. Chrissie will be there once a fortnight and Jamie is looking into some external QA. Parental responses have been good at parents evening and Anu is working well with parents. They have both been around primaries. Still a long way to go with quality of teaching.

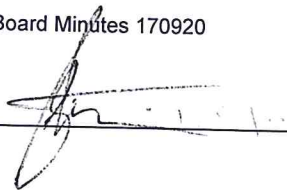
**4.5 GAD LGB**

GAD and GAS both have input in year 7 and up. Setting challenging targets for students, for KS5 they weren't quite at the targets we set aspirational when we got GCSEs were initially disappointed but now we have looked consolidating year. Forecast and predicting is mainly accurate. English is not far out but slightly out. Have had problem of converting grades. Humanities remains an issue, new head in humanities in January. Numbers up from year 7 last year to 146/220 this year. Finding ways to accommodate the growing number around the building. Generally, staff upbeat and has incredible feel and Darren James has become a governor and is vice chair. Good atmosphere at GAD and intake of 220 from 144 in one year, 120 year before, massive difference. 72 were on catch up last year, this year we have the same number out of 220 which is a much lower percentage. Bus is oversubscribed so getting another one.

**5. PAN review GAD/GAS**

Put in application to come into effect next year at GAD when PAN will reduce to 150. We will work with LA to look towards 175, allowing for appeals. Net capacity assessment 186. Ian will ask to formally approve the final figures to board in December. JCI we may need to do that before, if the Board are saying we can leave it in Jamie and Ian's hands with agreement from Gary start consultation, action agreed between board meetings. The agreement originally was PAN at old school was 240, Steve: we assessed with them linked

Chair Signature: \_\_\_\_\_

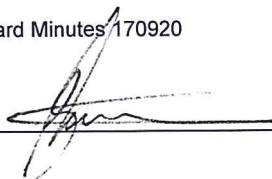


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with build capacity. 186 DfE model, Board agreed. GAS pan 180 is staying. GAC we may need to reduce the PAN to manage growth, especially in-year transfers. GAC need to look at PAN due to financial implications.		
<p><b>6. Signing of Accounts</b></p> <p>Due to sign the accounts on 8<sup>th</sup> November, this is 4 weeks earlier.</p>		
<p><b>7. Declarations of business or pecuniary interests and related parties</b></p> <p>Distributed and signed.</p>		
<p><b>8. Review of Memorandum and Articles</b></p> <p>All signed the form, Tim and MIs to file at Companies' House.</p>		
<p><b>9. AOB</b></p> <p>Principal changed as signature</p> <p>RNE would like to move banking to Lloyds, rate of interest will take 12 months active in the Academy sector and currently NatWest aren't. Trustees agreed.</p>		
<p><b>10. Next Meetings:</b></p> <p>LGB: GAD 12<sup>th</sup> December 2017</p> <p>AIB: GAC 1<sup>st</sup> November 2017      GAS 3<sup>rd</sup> October 2017</p>		
<b><u>Actions for GA Board:</u></b>	<b><u>Action By</u></b>	<b><u>Due By</u></b>
GSp to arrange RNE meeting with CSa	GSP	Autumn Term



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